

## **Tourist Rooming House (TRH) Inspection Checklist**

The following are common guidelines when preparing for your TRH inspection. This list is not all inclusive. Review the Wisconsin Lodging Code (ATCP 72) for a complete list of required items.

### **Fire/Smoke/Carbon Monoxide Detection**

- Smoke detectors are recommended in each bedroom, outside each sleeping area, and on every floor. The minimum requirement in lodging code ATCP 72 is one per home/cottage.
- Carbon monoxide detectors are required on each level if fuel burning appliances, gas heating, and/or attached garage are used.
- Recommend one Type ABC fire extinguisher per home/cottage.
- Post a list of emergency contact numbers for fire/police and physical address of TRH.

### **Water and Wastewater**

- Private well drinking water shall be tested annually for bacteria.
- Septic tank lids shall be secured/locked at all times.
- Soap and towels. Soap, single-service towels, or other approved means of drying hands shall be provided in each toilet room.

### **Stairways and Railings**

- Stairways with more than three risers shall have hand railings on at least one side.
- Guardrails on elevated surfaces (decks, porches, stairways, lofts and patios greater than 24 inches from ground surface) should be at least 36 inches in height.
- Handrails and guardrails should be constructed to prevent the through-passage of a sphere with a diameter of 4 inches or larger.

### **General Safety Aspects**

- Bathtub or shower base shall have slip resistant surface, or a tub mat shall be provided.
- All windows in sleeping areas that can be opened shall be screened, with no holes or gaps.
- Outdoor garbage/recyclables kept in leak-proof containers with tight fitting covers.
- Exterior doors need to lock from the outside and lockable from the inside.
- All beds shall have a mattress pad which is machine washable.
- Stairways to lake should be in good condition and handrails stable and secured.
- Recommend posting "NO DIVING" signs at lakefront, in at least 4" tall letters.
- All dishes and utensils, if provided, must be washed, rinsed and sanitized between each guest, otherwise bleach shall be provided and the following statement posted in public view:

"Food and beverage utensils have been provided in this unit as a guest convenience. They have not been sanitized. It is recommended that you wash with a detergent, rinse with clean water and sanitize utensils before their use. To sanitize, after rinsing, add 1 teaspoon of unscented bleach per gallon of clean water and immerse utensils for a minimum of 30 seconds, then air dry."

- Health and safety issues are addressed under section ATCP 72.06(2)

*Oneida County Health Department will promote and protect the health of Oneida County by providing leadership, education and services.*