



Oneida County Health Department
 100 W. Keenan Street, Rhinelander, WI 54501
 Phone: (715) 369-6111 Fax: (715) 369-6112
Oneidacountypublichealth.org

License Application Retail Food Establishment - Serving Meals, Mobile

Wis. Stat. § 97.30

ESTABLISHMENT / DBA INFORMATION:			
ESTABLISHMENT NAME:		COUNTY:	
SERVICE BASE STREET ADDRESS:		CITY:	STATE: ZIP:
EMAIL ADDRESS:			ESTABLISHMENT PHONE: () -
Choose One: <input type="checkbox"/> Plan Review Required – New Construction or Remodel <input type="checkbox"/> No Plan Review – Existing Facility			
LEGAL ENTITY INFORMATION			
LEGAL ENTITY (such as name of sole proprietor, partnership, LLC, LLP, or Inc.):		COUNTY:	
LEGAL ENTITY MAILING ADDRESS:		CITY:	STATE: ZIP:
CONTACT PERSON:	TITLE:	PHONE: () -	EMAIL ADDRESS:

LICENSE & INSPECTION FEES – You must select one from each column based on the license complexity category worksheet	
Mobile Retail Unit Fees <input type="checkbox"/> Prepackaged (License \$105 + Pre-License Inspection \$130)=\$235 <input type="checkbox"/> Simple (License \$230 + Pre-License Inspection \$320) = \$550 <input type="checkbox"/> Moderate (License \$330 + Pre-License Inspection \$470) = \$800 <input type="checkbox"/> Complex (License \$540 + Pre-License Inspection \$770) = \$1,310	Service Base Fees <input type="checkbox"/> No food storage, preparation, or processing = \$45 <input type="checkbox"/> Prepackaged (License \$105 + Pre-License Inspection \$130)= \$235 <input type="checkbox"/> Simple (License \$230 + Pre-License Inspection \$320) = \$550 <input type="checkbox"/> Moderate (License \$330 + Pre-License Inspection \$470) = \$800 <input type="checkbox"/> Complex (License \$540 + Pre-License Inspection \$770) = \$1,310
FEE AMOUNTS – Must have a mobile unit and a service base fee	
LICENSE FEE CALCULATION:	TOTAL AMOUNT PAID:
Mobile Unit Fee + Base Fee = Total Amount Due	CHECK #:

Please read carefully before signing

Information requested on this application must be provided to obtain a retail food establishment license. Personal information you provide may be used for purposes other than that for which it was originally collected (Wis. Stat. § 15.04(1) (m)). Operating without a license is a violation of Wisconsin Law. If you have been operating without a license, you will be required to pay a surcharge in addition to the license fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30; unless issued after April 1, which will expire on June 30th of the following year. The license fee is not prorated for partial license years. The Department may inspect premises at any reasonable time. Missing information may delay the issuance of your license. You are not licensed to operate until the department conducts an inspection. The undersigned hereby certifies that this is a true, complete and accurate application for the Retail Food Establishment license under Wis. Stat. § 97.30.

Within **30 days** after receiving a complete application for a license, the department or its agent shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial. A license shall not be issued to an operator without prior inspection.

SIGNATURE – APPLICANT:

DATE SIGNED:

Please mail application & payment to: Oneida County Health Dept., 100 W. Keenan St, Rhinelander, WI 54501