



Oneida County Health Department
 100 W. Keenan Street, Rhinelander, WI 54501
 Phone: (715) 369-6111 Fax: (715) 369-6112
Oneidacountypublichealth.org

CENTRAL OFFICE USE ONLY	
LICENSE NO.:	
AMOUNT PAID:	ISSUE DATE:
PLAN REVIEW: <input type="checkbox"/> YES <input type="checkbox"/> NO	
PLAN REVIEW APPROVAL DATE:	
SSN: <input type="checkbox"/> RECEIVED <input type="checkbox"/> SSN NEEDED <input type="checkbox"/> N/A	

TEMPORARY AND MOBILE FOOD ESTABLISHMENT LICENSE APPLICATION *Wis. Stat. § 97.30*

To receive a license, send the completed application and fee(s), check or money order, payable to **Oneida County Health Department**, to the address listed at the top of the application. Incomplete information may delay processing of your application.

ESTABLISHMENT NAME		ESTABLISHMENT PHONE: () -	
ESTABLISHMENT STREET ADDRESS	CITY	STATE	ZIP
LEGAL LICENSEE (such as name of sole proprietor, partnership, LLC, LLP, or Inc.)		LEGAL LICENSEE PHONE: () -	
LEGAL LICENSEE STREET ADDRESS	CITY	STATE	ZIP
E-MAIL ADDRESS	PREVIOUS STATE ID / LICENSE NUMBER	DATE OF OPERATION	

Please answer the following questions to determine the type of license needed.

1. Will you be serving a meal item? (Meal items ex: pasties, corn dogs, hot dogs, brats, hamburgers, pizza, cooked fruits and vegetables) <input type="checkbox"/> Yes <input type="checkbox"/> No (Non meal items ex: popcorn, cotton candy, ice cream, coffee, confections, or pastry items)
2. Will you operate ONLY at special events? (Special events ex. fair, carnival, circus, public exhibitions and farmer's markets) <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Do you require a mobile service base? (These facilities operate independently of special events. These operators process food, sanitize equipment and store food.) **A mobile base is not required for operators selling only prepackaged items. <input type="checkbox"/> Yes <input type="checkbox"/> No

ANSWER KEY			
1. <input checked="" type="checkbox"/> Yes 2. <input checked="" type="checkbox"/> Yes 3. <input checked="" type="checkbox"/> Yes or No License Needed: Temporary Restaurant	1. <input checked="" type="checkbox"/> Yes 2. <input checked="" type="checkbox"/> No 3. <input checked="" type="checkbox"/> Yes License Needed: Mobile Restaurant with Mobile Service Base	1. <input checked="" type="checkbox"/> No 2. <input checked="" type="checkbox"/> No 3. <input checked="" type="checkbox"/> No License Needed: Mobile Retail Food Establishment	1. <input checked="" type="checkbox"/> No 2. <input checked="" type="checkbox"/> Yes or No 3. <input checked="" type="checkbox"/> Yes License Needed: Mobile Retail with Mobile Service Base

Please find appropriate license fee(s) on back of application according to the answer key.

FEES ENCLOSED and AUTHORIZED SIGNATURE:	
License Fee: \$ _____ Mobile Service Base Fee: \$ _____ (if applicable) Inspection Fee: \$ _____ (if lieu of license fee, only IF vendor has current Wisconsin Temporary or Mobile Food license) Total Amount Enclosed: \$ _____ Check Number: _____	Operating without a license is a violation of Wisconsin law. If you have been operating without a license, you will be required to pay a surcharge in addition to the license fee. The undersigned hereby certifies that this is a true complete and accurate application for a Temporary or Mobile Food Establishment license under Wis. Stat. § 97.30. The Department may inspect premises at any reasonable time. Licenses are not transferable between persons or locations. Licenses expire annually on June 30. The license fee is not prorated for partial license years. Personal information you provide may be used for purposes other than that for which it was originally collected. Wis. Stat. § 15.04(1)(m). You are not licensed to operate until the Department conducts an inspection.

AUTHORIZED SIGNATURE		
APPLICANT SIGNATURE	TITLE	DATE

This institution is an equal opportunity employer.

“Food processing” means the manufacture or preparation of food for sale through the process of canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, packing, bottling, or packaging, or through any other treatment or preservation process. “Food processing” includes the activities of a bakery, confectionary, or bottling establishment, and also includes the receipt and salvaging of distressed food for sale or use as food. Wis. Stat. § 97.29 (1)(g)

TEMPORARY RESTAURANT LICENSE FEE

- \$170** - License issued from July 1st of the current year to June 30th the following year. Even if application is submitted in December of the current year, entire fee is still applicable and will only be valid until June 30th of the following year.

MOBILE RESTAURANT WITH MOBILE SERVICE BASE LICENSE FEES

<input type="checkbox"/> Prepackaged Off-Premise Mobile Restaurant (unit serves only pre-made prepackaged meals obtained from an approved source)	\$235 (\$105 Permit fee + \$130 Pre-inspection fee)
<input type="checkbox"/> Full-service – Simple*	\$550 (\$230 Permit fee + \$320 Pre-inspection fee)
<input type="checkbox"/> Full-service – Moderate*	\$800 (\$330.00 Permit fee + \$470 Pre-inspection fee)
<input type="checkbox"/> Full-service – Complex*	\$1310 (\$540 Permit fee + \$770 Pre-inspection fee)
*To be determined by inspector at time of inspection	
<input type="checkbox"/> Mobile Service Base (with no food preparation) – Must be an enclosed building large enough to accommodate mobile restaurant unit for cleaning, storage and servicing. No food preparation may occur at this form of base. It is the same location where waste water is disposed of and potable water is obtained.	\$270 (\$105 Permit fee + \$165 Pre-inspection fee)
<input type="checkbox"/> Mobile Service Base – Simple Food Preparation*	\$550 (\$230 Permit fee + \$320 Pre-inspection fee)
<input type="checkbox"/> Mobile Service Base – Moderate Food Preparation*	\$800 (\$330.00 Permit fee + \$470 Pre-inspection fee)
<input type="checkbox"/> Mobile Service Base – Complex Food Preparation*	\$1310 (\$540 Permit fee + \$770 Pre-inspection fee)
*To be determined by inspector at time of inspection	

MOBILE RETAIL FOOD ESTABLISHMENT / MOBILE RETAIL FOOD ESTABLISHMENT WITH MOBILE SERVICE BASE LICENSE FEES

License Description	License Fee	Pre-Inspection Fee	Re-Inspection Fee	Mobile Service Base Fee
<input type="checkbox"/> Food sales at least \$1 million or more, and processes potentially hazardous food	\$685	\$250	\$450	\$60
<input type="checkbox"/> Food sales between \$25,000 and \$1 million, and processes potentially hazardous food	\$265	\$150	\$190	\$60
<input type="checkbox"/> Food sales of \$25,000 or more, is engaged in processing food, but DOES NOT process potentially hazardous food	\$190	\$150	\$190	\$60
<input type="checkbox"/> Food sales less than \$25,000, and is engaged in food processing	\$60	\$100	\$90	\$60
<input type="checkbox"/> Does not engage in food processing	\$45	\$100	\$90	\$60

INSPECTION FEE (ONLY FOR VENDORS WITH CURRENT WI TEMPORARY OR MOBILE LICENSE)

Inspection Description	Inspection Fee
<input type="checkbox"/> Single-event inspection for serving or selling meal based food (temporary restaurant vendors)	\$75
<input type="checkbox"/> Single-event inspection for serving or selling retail based food (mobile retail vendors)	\$35